



## Business to Business Terms and Conditions

August 23, 2010

The purpose of the Palmflex Business to Business program is to allow qualifying businesses and government agencies to utilize a monthly billing system, and to expedite the order process so products for their staff and retail needs will flow more efficiently. This program is meant for qualifying businesses and government agencies and will not be extended to private consumers.

In consideration for extending credit and to you and your company, you hereby agree to the following terms and conditions of the Palmflex credit policy:

- A minimum order amount of \$200.00 is required to utilize a purchase order.
- You will receive an individual invoice for every order you submit.
- Orders you have received by the 20<sup>th</sup> of each month shall be due and payable by the 15<sup>th</sup> of the following month. Orders you have received after the 20<sup>th</sup> will be due no later than the 25<sup>th</sup> of the following month.
- A finance charge of 2% per month will be charged on all invoices that become thirty days past due.
- Although we will make every effort to send you a monthly statement, your invoice is your primary billing document. The lack of a monthly statement does not prolong the due date or waive finance charges.
- You agree to pay Palmflex Inc. any reasonable costs associated with the collection of all past due amounts from you or your company, including collection agency and attorney fees.
- You authorize Palmflex Inc. and any of its employees to investigate the information you have provided on your credit application and to contact your credit references.
- While credit limits will vary from company to company, we may increase your credit limit or reduce it depending on several factors which will include purchasing activity and payment history.
- We do not monitor your account for unauthorized use by your employees. If your account is in good standing, and if a representative from your company places an order, it will be processed.

By signing this document, you attest that you are the owner, partner or a corporate officer of the business applying for credit. You also acknowledge that you have read and accept the terms listed above.

Company Name: \_\_\_\_\_

Name of Applicant (owner) \_\_\_\_\_

Street Address: \_\_\_\_\_

City , State, Zip: \_\_\_\_\_

Company Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please return this document, along with your credit application and tax exemption form (Illinois and Washington States) to:

Palmflex Inc

Fax: 1-425-883-1230 or email your forms to  
b2b@palmflex.com